

**COUNCIL MEETING
SUMMONS**

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 25 JULY 2013**, commencing at **6.00 pm**.

The Mayor: Councillor Susan Bayford

The Deputy Mayor: Councillor David Norris

| | |
|------------------------------|------------------------------|
| Councillor Brian Bayford | Councillor Trevor Howard |
| Councillor Susan Bell | Councillor Leslie Keeble |
| Councillor John Bryant | Councillor Tim Knight |
| Councillor Pamela Bryant | Councillor Arthur Mandry |
| Councillor Trevor Cartwright | Councillor Kay Mandry |
| Councillor Peter Davies | Councillor Sarah Pankhurst |
| Councillor Marian Ellerton | Councillor Roger Price, JP |
| Councillor Jack Englefield | Councillor David Swanbrow |
| Councillor Keith Evans | Councillor Katrina Trott |
| Councillor Geoff Fazackarley | Councillor Nick Walker |
| Councillor Michael Ford, JP | Councillor David Whittingham |
| Councillor Jim Forrest | Councillor Paul Whittle, JP |
| Councillor Nick Gregory | Councillor Seán Woodward |
| Councillor Tiffany Harper | David Basson |
| Councillor Connie Hockley | |



1. Prayers

The meeting will commence with a short service of prayers.

2. Apologies for Absence

3. Minutes (Pages 1 - 6)

To confirm as a correct record the minutes of the Council Meeting held in 20 June 2013.

4. Mayor's Announcements

5. Executive Leader's Announcements

6. Executive Members' Announcements

7. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders of Political Groups, in accordance with the Council's Constitution.

8. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

9. Deputations

To receive any deputations of which notice has been given.

10. Reports of the Executive (Pages 7 - 22)

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended as follows:-

- (1) 10 June 2013 x-130610-m
- (2) 1 July 2013 x-130701-m
- (3) 8 July 2013 x-130708-m
- (4) Schedule of Individual Executive Decisions cl-130725-xschedule

11. Report of the Scrutiny Board (Pages 23 - 26)

To receive, consider and answer questions on reports and recommendations of the meeting of the Scrutiny Board held on 4 July 2013.

12. Reports of Other Committees (Pages 27 - 52)

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- | | |
|---|--------------|
| (1) Planning Committee | 19 June 2013 |
| (2) Streetscene Policy Development and Review Panel | 11 July 2013 |

Note : the following recommendation is to be determined:

- Minute 6(a) - the Council is asked to confirm the Panel's proposed change of date.

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| (3) Audit and Governance Committee | 27 June 2013 |
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Note : the following recommendation is to be determined:

- Minute 6 - the Council is asked to confirm the Committee's Benefits Anti-Fraud Policy is approved and adopted.

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| (4) Licensing and Regulatory Affairs Committee | 9 July 2013 |
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13. Questions under Standing Order 17.2

To answer questions pursuant to Standing Order 17.2 for this meeting.

14. Motions under Standing Order 15

- 1) Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda;
- 2) Members are asked to note that following the motion presented to the Council on 24 April 2013 by Councillor D J Norris, the Streetscene Policy Development and Review Panel considered a report by the Director of Streetscene which investigated the feasibility of introducing a kerbside domestic food and vegetable waste collection service in the Borough.

The Panel AGREED that a kerbside food and vegetable waste collection service should not be introduced at this time due to the significant capital and revenue costs that would be incurred; the detrimental effect on the environment; little evidence of resident demand and the low take-up rates in other authorities.

15. Appointments to Committees

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 26 July 2013.

16. Appointments to Outside Bodies

(1) Hampshire Health and Wellbeing Board

As a result of the Health and Social Care Act 2012, Hampshire County Council is required to establish a Health and Wellbeing Board.

The membership of the Health and Wellbeing Board is due to include, amongst others, up to two elected members of the District, Borough and City Councils within Hampshire.

The Health and Wellbeing Board is a formal committee of the County Council and its meetings will take place in public four times a year. Agenda papers for the meetings will be e-mailed to Board Members five clear working days ahead of the meeting and published on the County Council's website.

Fareham Borough Council has been approached by HLOWLA (Hampshire and Isle of Wight Local Authorities) to appoint Councillor Brian Bayford to the Hampshire Health and Wellbeing Board as a District Council representative and Members are asked to approve this.

(2) William Price Charitable Trust

This charitable trust exists to provide special and educational benefits for schools in Fareham; to promote education by the provision of financial assistance such as bursaries and grants; and to promote education in the doctrines of the Church of England among the under-25s. The Trust meets 6 times per year (2 x general meeting, 2 x grants committee meeting, 2 x finance committee meeting).

Representative Status: Trustees (voting) (to fulfil the role of trustees, both representatives sit as members of the Finance committee)

At its Annual Meeting on 9 May 2013, the Council confirmed the appointment of Councillor Mrs P Bryant for a four year term ending in August 2015, and Councillor T J Howard for a four year term ending August 2013.

Members are asked to appoint a representative for a four year term commencing from September 2013.

17. Changes to Meeting Dates

Members are asked to agree changes to the following meeting dates:

- (a) Streetscene Policy Development and Review Panel meeting currently scheduled for Thursday 31 October 2013 to be moved to Thursday 24 October 2013; and
- (b) Housing Tenancy Board meeting currently scheduled for Monday 14 April 2014 to be moved to Tuesday 22 April 2014.

P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

17 July 2013

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

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FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Thursday, 20 June 2013

Venue: Council Chamber - Civic Offices

PRESENT:

Mrs S M Bayford
(Mayor)

D J Norris
(Deputy Mayor)

Councillors: B Bayford, Miss S M Bell, Mrs P M Bryant, T M Cartwright, P J Davies, Mrs M E Ellerton, J M Englefield, G Fazackarley, M J Ford, JP, J S Forrest, Miss T G Harper, Mrs C L A Hockley, T J Howard, L Keeble, T G Knight, A Mandry, Mrs K Mandry, Mrs S Pankhurst, R H Price, JP, D C S Swanbrow, Mrs K K Trott, N J Walker, P W Whittle, JP and S D T Woodward



1. PRAYERS

The meeting opened with prayers led by the Mayor's Chaplain, Father John Humphries.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J V Bryant, K D Evans, N R Gregory and D Whittingham.

3. MINUTES

RESOLVED that the Mayor be authorised to sign as a correct record the minutes of the meeting of the Council held on 9 May 2013 subject to the amendments of:

- (a) Appendix B of minute 19 – Appointments to Outside Bodies, item 9 Fareham Welfare Trust to show Councillor J Bryant as the appointee for the period 2012/16 and Councillor Mrs S Pankhurst as the appointee for the period 2010/14; and
- (b) the second paragraph of minute 19 – Appointments to Outside Bodies to show that it was proposed that Councillor G Fazackarley be appointed as a representative. On the proposal being put to the meeting it was declared LOST, 7 members voting in favour and 21 voting against.

4. MAYOR'S ANNOUNCEMENTS

The Mayor was delighted to report that the work of her charity appeal had begun in earnest with the successful launch on 19th May at the Rainbow Centre in Fareham.

The Mayor confirmed that the next Mayor's Tea Party would be on 4th July and would feature 12 children from Titchfield Primary School giving a presentation on cultural journeys.

This would be followed by the Bangladeshi Lunch on Sunday 7th July at Abshot Country Club where freshly prepared authentic Bangladeshi food prepared by Chef Rahman, will be enjoyed by all.

5. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader reminded Members that at the Annual meeting of the Council, he had stated that the Daedalus Strategy Group would be reviewing its representation and considering asking the council to nominate two representatives. The Executive Leader confirmed that this was now the case

and that as Councillor Knight had already been confirmed as the deputy to Councillor Mandry, he would become the second representative.

The Executive Leader announced that in his role as Hampshire County Council's Executive Member for Economy, Transport and Environment he would be holding a briefing meeting on the Newgate Lane improvements and the potential Stubbington Bypass, at the Civic Offices on Friday 5 July at 1pm. This will be an opportunity for Members to view the publicity materials to be used by Hampshire County Council in a public consultation exercise.

6. EXECUTIVE MEMBERS' ANNOUNCEMENTS

The Executive Member for Leisure and Community commented on the lovely wild flowers throughout the borough, which were sown last autumn. These are now resulting in numerous positive comments from many members of the public. The Executive Member offered her thanks to everyone involved in the drive to plant wild flowers.

7. DECLARATIONS OF INTEREST

There were no declarations of interest declared at this meeting.

8. PRESENTATION OF PETITIONS

There were no petitions presented at this meeting.

9. DEPUTATIONS

There were no deputations given at this meeting.

10. REPORTS OF THE EXECUTIVE

The minutes of the meeting of the Executive held on 13th May 2013 were presented to the Council, together with a schedule of decisions made by individual Executive Members.

RESOLVED that:-

- (a) the minutes of the Executive meeting held on 13 May 2013 be received;
- (b) the recommendation of the Executive contained in minute 11(1): Food Standards Agency – Food Safety Service Plan to approve the Food Safety Service Plan 2013/14 be agreed; and
- (c) the schedule of decisions made by individual Executive Members cl-130620-xschedule be received.

11. REPORT OF THE SCRUTINY BOARD

The minutes of the meeting of the Scrutiny Board held on 30 May 2013 were presented to the meeting.

RESOLVED that the minutes of the Scrutiny Board meeting held on 30 May 2013 be received.

12. REPORTS OF OTHER COMMITTEES

The minutes of the following Committee meetings were presented to Council:-

| | | |
|-----|--|---------------------------|
| (1) | Planning Committee | 24 April 2013 |
| (2) | Planning Committee | 22 May 2013 |
| (3) | Strategic Planning and Environment Policy Development and Review Panel | 14 May 2013 |
| (4) | Streetscene Policy Development and Review Panel | 16 May 2013 |
| (5) | Leisure and Community Policy Development and Review Panel | 15 May 2013 |
| (6) | Public Protection Policy Development and Review Panel | 21 May 2013 |
| (7) | Health and Housing Policy Development and Review Panel | 23 May 2013 |
| (8) | Licensing and Regulatory Affairs Committee | 9 May 2013 28 May 2013 |

RESOLVED that:-

- (a) the minutes of the meetings of the Planning Committee held on 24 April 2013 and 22 May 2013 be received;
- (b) the minutes of the meeting of the Streetscene Policy Development and Review Panel held on 16 May 2013 be received;
- (c) the minutes of the Leisure and Community Policy Development and Review Panel held on 15 May 2013 be received;
- (d) the minutes of the meeting of the Public Protection Policy Development and Review Panel held on 21 May 2013 be received;

- (e) the minutes of the meeting of the Health and Housing Policy Development and Review Panel held on 23 May 2013 be received; and
- (f) the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 9 May 2013 and 28 May 2013 be received.

13. QUESTIONS UNDER STANDING ORDER 17.2

There was on set of questions submitted for this meeting:

Questions by Councillor P J Davies:

1. Is the Leader aware that the external and security lights at Trafalgar Court have not been working since March?
2. Is he aware that given the open field and footpath adjacent to Trafalgar Court, the pitch darkness is a threat to elderly and vulnerable folk who live in this FBC sheltered home complex?
3. Is he aware that at least one sub-contractor who undertakes work for FBC, does not carry ID for entry into peoples' homes and can he assure me that all those who enter our FBC social housing homes will carry ID and have the necessary CRB checks, as elderly and vulnerable folk are involved?

The Executive Leader referred the questions to the Executive Member for Health and Housing for reply.

Response by the Executive Member for Health and Housing:

1. The previous lighting at Trafalgar Court was disconnected by Scottish and Southern Energy (SSE) as part of Hampshire County Council's lamp column replacement programme. This work was a county-wide scheme and was unfortunately carried out without advising Fareham Borough Council.

Supplementary lighting units were connected to the HCC circuits some 20 years ago without consent, and these were therefore unable to be reconnected as part of the lamp column replacement works.

FBC officers have visited the site during hours of darkness and have concluded that the light levels provided by the new columns provide increased visibility compared to the previous columns.

2. FBC officers will discuss the possibility of installing additional light columns with HCC officers and residents will be advised when the options are known. I will inform Councillor Davies of the outcome.
3. All procurement arrangements are subject to a contractual requirement that representatives of contractors, sub-contractors and suppliers carry company identification and show this prior to entering a residents' home.

CRB checks have now been replaced with DBS (Disclosure Barring Service) checks which are contractually required where the works deem it necessary. Both of these matters are included within tender documentation and further discussed as pre-contract meetings and contract progress meetings as standard items.

Any known deviance from these arrangements should be reported to Building Services officers who will immediately address the situation with the appropriate contractor or sub-contractor.

Officers will ensure that an item will be included in the next tenants' newsletter advising residents of the importance of seeing such identification, refusing access where identification is not shown and reporting incidents to Council officers. Building Services officers will issue an immediate reminder to all contractors to further mitigate any such situations arising.

14. MOTIONS UNDER STANDING ORDER 15

There were no motions submitted for this meeting.

15. APPOINTMENTS TO COMMITTEES

There were no appointments to committees made at this meeting.

16. PLANNING APPLICATION INVOLVING LAND AT DAEDALUS - DISCHARGE OF FUNCTIONS

RESOLVED that the Council, pursuant to Section 101 of the Local Government Act 1972, authorises Gosport Borough Council to discharge the planning function of the Council in registering and determining a planning application for the provision of a road section between the proposed Broom Way junction and the existing gatehouse within the Daedalus site in respect of the land hatched in black on the plan at Appendix 1 to the report.

(The meeting started at 6.00 pm
and ended at 6.35 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 10 June 2013

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, Public Protection (Deputy Leader)
B Bayford, Health and Housing
K D Evans, Strategic Planning and Environment
Mrs C L A Hockley, Leisure and Community
L Keeble, Streetscene

Also in attendance:

Miss S M Bell, Chairman of Leisure and Community Policy Development Review Panel

Miss T G Harper, Chairman of Streetscene Policy Development Review Panel

Mrs K Mandry, Chairman of Public Protection Policy Development Review Panel (for Minute 11(1))

D C S Swanbrow, Chairman of Scrutiny Board

P W Whittle, JP, (for Minute 9(1))



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 13 May 2013 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader's announcements given at this meeting.

4. DECLARATIONS OF INTEREST

Councillor Mrs K Mandry declared a Non-Pecuniary Interest when she addressed the Executive on item 11(1) – Development Sites and Policies Plan: Gypsy and Travellers Policy and Sites Consultation, as she is a personal acquaintance of Mr Gaisford who gave a deputation on the item.

5. PETITIONS

There were no petitions presented for this meeting.

6. DEPUTATIONS

The Executive received deputations from Mr Raymond Randall and Mr Geoff Eales in relation to Item 8(1) – Lockwood Community Centre Business Plan.

The Chairman agreed to bring that item forward on the agenda.

The Executive received deputations from Mr Andrew Gainsford and Mrs Phyllis Smith in relation to item 11(1) – Developments Sites and Policies Plan: Gypsy and Travellers Policy and Sites Consultation.

The Chairman agreed to bring that item forward on the agenda.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

- (1) The Executive received the minutes from the Housing Tenancy Board held on 20 May 2013.

RESOLVED that the Executive endorses the recommendation of the Housing Tenancy Board to reduce the sheltered housing guest room charge to £7.00 for one person per night and £10.00 per night for a couple.

RESOLVED that the Executive notes the contents of the Work Programme for 2013/14.

- (2) The Executive received comments from the Public Protection Policy Development and Review Panel following the meeting held on 21 May 2013 and took account of those comments in determining the items at minute 10(1) below.
- (3) The Executive received comments from the Scrutiny Board following the meeting held on 30 May 2103 to consider the call-in of the decision made by the Executive on Improving Customer Satisfaction.

The Executive noted that the Scrutiny Board accepted the decision to waive contract procedure rules and approve the appointment of Vanguard Consultancy to provide guidance, expertise and support in implementing a fundamental change to the way the Council delivers its services to customers.

8. LEISURE AND COMMUNITY

- (1) Lockswood Community Centre Business Plan

The comments of the Deputies were taken into account during consideration of this item (see minute 6 above).

RESOLVED that the Executive agrees:

- (a) to note the 2 year operating budget from the Lockswood Community and Sports Association for the management of the Lockswood Community Centre;
- (b) to provide an interest free loan of £7,000 to the Lockswood Community and Sports Association (to be repaid in full by 31 July 2015);
- (c) that the Council retain responsibility for payment of the utility bills for the building for the first two years of operation, with the cost being reimbursed to the Council at the end of the financial year;
- (d) that the Council act as a guarantor of the Lockswood Community and Sports Association's pension liabilities on the understanding that the scheme is closed to new members when acceptance of admitted body status to the Local Government Pension Scheme is confirmed;
- (e) that the management of the Lockswood Community Centre is transferred to the Lockswood Community and Sports Association under a " Tenancy at Will" agreement for an initial period of up to two years, as an interim measure, prior to lease terms being finalised; and
- (f) that under the tenancy at will agreement, the Council retain responsibility for the maintenance of the Lockswood Community Centre building.

9. HEALTH AND HOUSING

(1) Development of Land at Palmerston Avenue

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

RESOLVED that the Executive agrees:

- (a) to progress with the development proposals for 16 one bedroom flats on land in the Council's ownership at Palmerston Avenue including submitting a planning application;
- (b) to submit a bid for funding to the Homes and Communities Agency (HCA) for grant towards the cost of the development; and
- (c) to approve a provisional budget of £1,600,000 to be funded from the Housing Revenue Account Capital Programme.

10. PUBLIC PROTECTION

(1) Parking Enforcement Policy

RESOLVED that the updated Fareham Parking Enforcement Policy, as detailed in Appendix A to this report, be approved.

11. STRATEGIC PLANNING AND ENVIRONMENT

(1) Development Sites and Policies Plan: Gypsy and Travellers Policy and Sites Consultation

The comments of the Deputies were taken into account during consideration of this item (see minute 6 above).

At the invitation of the Executive Leader, Councillor Mrs K Mandry addressed the Executive on this item.

Councillor Mrs K Mandry declared a Non-Pecuniary Interest when she addressed the Executive on item 11(1) – Development Sites and Policies Plan: Gypsy and Travellers Policy and Sites Consultation, as she is a personal acquaintance of Mr Gaisford who gave a deputation on the item.

RESOLVED that the Executive authorises a formal four-week consultation on:

- (a) a new policy on gypsies, travellers and travelling showpeople;
- (b) supporting text setting out the justification for the proposed policy's inclusion and to help aid its interpretation;
- (c) development site briefs on two proposed gypsy and traveller site allocations at The Retreat, Newgate Lane and 302A Southampton Road;

- (d) the Sustainability Appraisal/Strategic Environmental Assessment High Level Assessment of the new policy and proposed site allocations; and
- (e) habitats Regulation Assessment Screening for Likely Significant Effects of the new policy and proposed site allocations.

12. POLICY AND RESOURCES

(1) Matched Funding - Quarterly Report

Subject to the removal of the third paragraph of Appendix A to the report, RESOLVED that the Executive agrees:

- (a) that a matched funding award of up to £22,500 be considered for Portchester Bowls Club;
- (b) that a matched funding award of up to £20,000 be considered for Titchfield Old English Bowling Club;
- (c) that a matched funding award of up to £11,000 be considered for Fareham Hockey Club;
- (d) any award would be subject to all contributory funding being secured;
- (e) the award for Titchfield Old English Bowling Club and Fareham Hockey Club would be subject to the work receiving all necessary Local Authority approvals i.e. planning permission and building regulations; and
- (f) a Community Use Agreement is entered into with Portchester Bowls Club, Titchfield Old English Bowling Club and Fareham Hockey Club.

13. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

14. POLICY AND RESOURCES

(1) Tenders - Six Monthly Report

RESOLVED that the details of all tenders received and contracts awarded during the six month period ending 6 April 2013, as set out in Appendix A to this report, be noted.

(The meeting started at 6.00 pm
and ended at 6.44 pm).

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FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 1 July 2013

Venue: Collingwood Room - Civic Offices

Present:

B Bayford, Health and Housing
K D Evans, Strategic Planning and Environment
Mrs C L A Hockley, Leisure and Community
L Keeble, Streetscene

Also in attendance:

P J Davies, Chairman of Housing Tenancy Board - for minute 6(1)
Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel
Mrs K K Trott, for minute 6(1)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S D T Woodward and T M Cartwright.

As both the Executive Leader and the Deputy Executive Leader were absent from the meeting and in accordance with the Council's Standing Orders, it was proposed and duly seconded that Councillor B Bayford be elected to preside over the meeting as Chairman.

RESOLVED that in accordance with the Council's Standing Orders, the Executive Member for Health and Housing, Councillor B Bayford, be elected to preside over the meeting as Chairman.

2. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements given at this meeting.

3. DECLARATIONS OF INTEREST

There were no interests declared at this meeting.

4. DEPUTATIONS

There were no deputations made at this meeting.

5. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

6. HEALTH AND HOUSING

(1) Redevelopment of Collingwood House - Award of Tender

At the invitation of the Chairman, Councillors Mrs K K Trott and P J Davies addressed the Executive on this item.

RESOLVED that the Executive agrees to:-

- (a) award a tender to undertake the works to redevelop Collingwood House; and
- (b) accept the Homes and Communities Agency's Funding Conditions as set out in Appendix A.

(The meeting started at 6.00 pm
and ended at 6.15 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 8 July 2013

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, Public Protection (Deputy Leader)
B Bayford, Health and Housing
K D Evans, Strategic Planning and Environment
Mrs C L A Hockley, Leisure and Community
L Keeble, Streetscene

Also in attendance:

Miss S M Bell, Chairman of Leisure and Community Policy Development and Review Panel
P J Davies, Chairman of Housing Tenancy Board, for item 10(2)
Mrs M E Ellerton, Chairman of Health and Housing Policy Development and Review Panel
M J Ford, JP, Chairman of Appeals Committee
Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel
D L Steadman, for item 8(1)
P W Whittle, JP, for item 13(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 10 June 2013 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

Spending Review

The Executive Leader referred to the recent Government statement on the Spending Review for 2013, and explained what this announcement might mean for Fareham Borough Council.

He confirmed that the Council's approach in previous years has been to prepare well in advance for the financial challenges, so that it is able to respond without having to react in haste. The Council's current strategy already assumed that government support would reduce by £0.5m next year, and there are plans established which mitigate this impact in the short term.

The Executive Leader stated that the Council's projections have also assumed further reductions in grant over subsequent years, but following the Spending Review announcement, it is likely that these reductions could be greater than previously assumed. Equally as important were the Government's announcements regarding council tax increases and the transfer of a proportion of New Homes Bonus from Council funding to Local Enterprise Partnerships.

The Executive Leader stressed that these are potentially very significant developments that will affect council funding. Therefore Members and Officers will be working through the implications in preparation for the Finance Strategy later this autumn. He remains confident that the strategy to retain a spending reserve for a rainy day will allow the Council to manage those impacts in the most appropriate way.

The Executive Leader will also be writing to the Solent LEP to ensure that the previous commitment to recycle New Homes Bonus from homes in Welborne to fund supporting infrastructure, can be honoured, as it will inevitably form an important part of the funding strategy.

Daedalus

The Executive Leader took the opportunity to publicly explain the background to the decision that the Executive was being asked to take later in the meeting under private session regarding a potential investment opportunity at Daedalus.

He stated that the Council had set itself a high corporate priority to work with other agencies to deliver a thriving aviation-led employment area at Daedalus, supported by a viable airfield. Over recent months, there has been a significant amount of investment secured which supports this objective, including highways improvements to serve the site, and a new training facility provided by Fareham College.

The report that the Executive will consider at this meeting puts forward a proposal to build on the investment thus far secured, in a way that would achieve improvements to the airfield, new commercial premises for aviation-led businesses and incubator units for Small to Medium Enterprises.

The Executive Leader confirmed that at this stage, it is a conceptual proposal that the Council has been working on with the landowner (the Homes and Communities Agency) and the Solent Local Enterprise Partnership. If the principle can be supported by all parties, and importantly if funding can be secured, then it would result in a substantial additional investment being injected into the Solent Enterprise Zone at Daedalus, and would facilitate delivery of around 150 jobs into the medium term.

4. DECLARATIONS OF INTEREST

There were no declarations of interest given at this meeting.

5. PETITIONS

There were no petitions presented for this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

There were no references made to this meeting.

8. LEISURE AND COMMUNITY

(1) Hire of Open Space at Cams Alders

At the invitation of the Executive Leader, Councillor D L Steadman addressed the Executive on this item.

RESOLVED that the Executive agrees to:

- (a) grant approval for Charles Cole to operate a Community Fair at Cams Alders Recreation Ground between 5-12 September 2013 as a trial, subject to the following conditions:
 - (i) all requirements of the Council's Safety Advisory Group being met;
 - (ii) payment in advance of £300 per trading day to the Council;
 - (iii) a returnable damage deposit of £1000 payable in advance;
 - (iv) proof of £10 million public liability insurance; and
 - (v) all relevant safety certificates being supplied;

- (b) make a donation of £600 (from the income received for the hire of the open space by the Community Fair) to Fareham Town Football Club to support local youth development opportunities.

9. HEALTH AND HOUSING/POLICY AND RESOURCES

- (1) Alternative Approach to Supporting Housing Delivery

RESOLVED that the principle of progressing a Joint Venture Company for the delivery of housing is supported and officers be asked to develop a specific proposal, jointly with Eastleigh Borough Council and other Registered Providers for consideration by the Executive in September 2013.

10. POLICY AND RESOURCES

- (1) Actual General Fund Revenue Expenditure 2012/13

RESOLVED that the Executive:

- (a) approves completion of the expenditure programmes contained within the report; and
- (b) notes the contents of the report.

- (2) Actual Housing Revenue Account Expenditure and Financing 2012/13

At the invitation of the Executive Leader, Councillor P J Davies addressed the Executive on this item.

RESOLVED that the Executive approves:

- (a) that the balances on the Housing Revenue and Repairs Accounts as at 31 March 2013 be carried over to 2013/14; and
- (b) that the following budgets be carried forward:
 - (i) £122,900 Asbestos Survey
 - (ii) £98,500 Disabled Modifications
 - (iii) £45,900 External Decorations
 - (iv) £28,900 Gas Servicing.

- (3) Actual Capital Expenditure and Financing 2012/13

RESOLVED that the Executive agrees:

- (a) that the capital programme for 2012/13 be approved and financed as set out in Appendix B to the report;
- (b) that the individual expenditure incurred, amounting to £165,473 be financed retrospectively from the surplus capital resources; and
- (c) that the actual capital expenditure for 2012/13 be noted.

(4) Treasury Management Annual Report 2012/13

RESOLVED that the Treasury Management Annual Report for 2012/13 be noted.

11. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

12. HEALTH AND HOUSING

(1) Door Replacements Project

RESOLVED that the tender submitted by Servicetotal Ltd for this project, being the most technically and economically advantageous tender received, be accepted and a contract awarded in the sum of £228,594.65.

13. POLICY AND RESOURCES

(1) Daedalus Investment Opportunity

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

RESOLVED that the Executive agrees:

- (a) to support the proposal in principle, as set out in the report;
- (b) to delegate authority to the Director of Finance and Resources, following consultation with the Executive Leader to:
 - (i) submit a bid to the Solent Growing Places fund by 31st July to support the bid;
 - (ii) conclude negotiations with the other parties to facilitate the construction, as set out in the report; and
- (c) to approve a budget of £50,000 for the project.

(The meeting started at 6.00 pm
and ended at 6.50 pm).

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FAREHAM

BOROUGH COUNCIL

SCHEDULE OF EXECUTIVE MEMBER DECISIONS

The following decisions have been made by individual Executive Members since those reported at the last ordinary meeting of Council:-

Policy & Resources

- (1) **Community Fund Application - Mr D Dawson-Taylor, Hill Head Resident** (Decision 2012/13-241)

RESOLVED that the application for £582 from Fareham Borough Council's Community Funding Programme, submitted by Mr David Dawson-Taylor, resident of Hill Head, for improvements to the ground around the kissing gate at Seafeld Park, be approved.

- (2) **Community Fund Application - Crofton Saints Football Club** (Decision 2012/13-245)

RESOLVED that the application for £3,799.63 from Fareham Borough Council's Community Funding Programme, submitted by the Mr Dorey for Crofton Saints Youth Football Club for the purchase of equipment and kit be approved.

Strategic Planning and Environment

- (3) **Article 4 Directions: Warsash and Hook Conservation Areas** (Decision 2013/14-247)

RESOLVED That authorisation is given for Article 4 Directions to be made in accordance with the non-immediate procedure set out in The Town and Country Planning (General Permitted Development) Order 1995 (As Amended), at;

1. Warsash Conservation Area to remove permitted development rights relating to alteration or demolition of the whole or any part of the walls around the Sailing Club and on the road frontages surrounding Stone Cottage shown marked between the points "x" and "y" on the plan forming an appendix to this report; and
2. Hook Conservation Area to remove permitted development rights for the laying of hard surfacing within the front garden for the residential property known as the Nook.

(This decision is subject to call-in which is due to end on 24th July 2013.)

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FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Thursday, 4 July 2013

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor D C S Swanbrow (Chairman)

Councillor Mrs K Mandry (Vice-Chairman)

Councillors: Miss S M Bell, J V Bryant, Mrs M E Ellerton, J S Forrest,
N R Gregory, Miss T G Harper and P W Whittle, JP

Also

Present: Councillor L Keeble, Executive member for Streetscene (minute 6) and Councillor A Mandry (minute 8).



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the meeting of the Scrutiny Board held on 30 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION BY, AND QUESTIONING OF, THE EXECUTIVE MEMBER FOR STREETSCENE

The Board receive a presentation from the Executive member for Streetscene, Councillor L Keeble, on the performance of services within the Streetscene portfolio over the last year and on future plans. The presentation included an introduction to the services, details of the management structure, and information about each of the service areas: transport; refuse and recycling; grounds maintenance; street cleansing; and parks and open spaces. Copies of the presentation slides were distributed to those present.

The Executive member for Streetscene and the Director of Streetscene answered members' questions concerning the presentation.

It was AGREED that the Executive member for Streetscene be thanked for his presentation.

7. THE DISCLOSURE AND BARRING SYSTEM

The Board considered a report by the Director of Community on the Disclosure and Barring System (minute 8 of the meeting held on 21 March 2013 refers).

It was AGREED that the arrangements that are in place for the vetting and checking of elected members and/or a person concerned with delivering Council services or undertaking activity in connection with Council business be noted.

8. ANNUAL REPORT ON THE PERFORMANCE OF THE COMMUNITY SAFETY PARTNERSHIP

The Board considered a report by the Director of Regulatory and Democratic Services on the performance of Fareham Community Safety Partnership.

Members received a presentation from the Chairman of Fareham Community Safety Partnership, Councillor A Mandry, illustrating various aspects of the report. The presentation included slides showing the context in which the Fareham Community Safety Partnership works, details of the composition of the Community Safety Partnership, Fareham's Community Safety Team, details of the corporate priority, initiatives, key priority areas, the Police and Crime Commissioner, including a video, Community Safety Priorities, performance of the partnership, crime in Fareham, diversionary activities, CCTV, community engagement and risks and challenges.

The Chairman of Fareham Community Safety Partnership and the Community Safety Manager answered members' questions in connection with the presentation.

Copies of newsletters, promotional information and other printed information relating to community safety initiatives were made available to members at the conclusion of the meeting.

It was AGREED that the performance and progress made by Fareham's Community Safety Partnership and the risks and challenges it faces in the future be noted.

9. SCRUTINY BOARD WORK PROGRAMME 2013/14

The Board reviewed its work programme for 2013/14.

It was AGREED that:-

- (a) the unassigned item 'Question and answer session with Fareham Community Savers - The Credit Union' be deleted from the work programme and, instead, an item be included in the members' newsletter suggesting that it be the subject of an all member seminar prior to a meeting of the Council, subject to there being sufficient support for the proposed seminar;
- (b) an item be included on the work programme, for consideration in 2014/15, to enable the Board to review the implementation of the universal credit system and its impact on the residents of Fareham;
- (c) an item be included on the work programme, possibly for 21 November 2013, to enable the Board to consider the costs associated with the preparation work for the Welborne development;
- (d) subject to (a), (b) and (c) above, the programme of items as set out in Appendix A to the report be noted; and

- (e) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.

10. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wished to consider any other item of business dealt with by the Executive, since the last meeting of the Board. There were no other items of Executive business considered.

(The meeting started at 6.00 pm
and ended at 8.05 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 19 June 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

N J Walker (Chairman)

A Mandry (Vice-Chairman)

Councillors: B Bayford, T M Cartwright (deputising for K D Evans) , P J Davies, M J Ford, JP, R H Price, JP, D C S Swanbrow and P W Whittle, JP (deputising for Mrs K K Trott)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K D Evans and Mrs K K Trott

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the meeting of the Planning Committee held on 22 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received deputations from the following in respect of the applications indicated and the deputees were thanked accordingly:-

| Name | Spokesperson representing the persons listed | Subject | Supporting or Opposing the Application | Minute No/ Application No |
|---------------------|--|---|--|---------------------------|
| | | | | |
| ZONE 1 | | | | |
| Mr P Bennett | | 16 St Pauls Road, Sarisbury Green, Southampton - Fell one sycamore protected by TPO568 | Supporting | 6 (6) P/13/0413/TO |
| ZONE 3 | | | | |
| Mr R Tutton (Agent) | | 18 Haven Crescent, Fareham - Variation of Condition 3 of Planning Permission P/11/0237/VC to allow Roof Light in South East Elevation Serving En-Suite to be Fitted with a Restrictor allowing opening of 5CM | Opposing | 6 (12) P/13/0358/VC |

| | | | | |
|--|--|---|-------------------|------------------------|
| | | | | |
| Mr J Nathu | | 4 Cliff Road, Fareham - Proposed extensions and alterations to include front balcony, porch and garage extensions, change garage roof to pitched roof, build link porch between garage and house, add single storey extension to rear and change front fenestration with tile hanging and gable | Opposing | 6(13) P/13/0369/FP |
| Mrs J Farr (on behalf of Ms Davison and Ms Donaghy) | | -ditto- | -ditto- | -ditto- |
| Ms J Noble | | 30 Corfe Close, Fareham - Erection of Single Storey Side and Rear Extensions and Provision of New Front Entrance | Opposing | 6 (14) P/13/0390/FP |
| Ms T Noguera | | -ditto- | Supporting | -ditto- |
| Mr D Marlow (Agent) | | 10 Down End Road, Fareham - Erection of revised west boundary garden fence | Supporting | 6 (15) P/13/0396/FP |

DECISIONS UNDER DELEGATED POWERS

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Environment on development control applications and miscellaneous matters, including the current situation regarding planning appeals (copy of report circulated with agenda). An Update Report was tabled at the meeting.

(1) P/13/0233/FP - 35 BURRIDGE ROAD BURRIDGE

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers, or the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design, CS14 - Development Outside Settlements. Approved SPG/SPD: EXTDG - Extension Design Guide (1993). Fareham Borough Local Plan Review: H13 - Extensions to Dwellings and Ancillary Buildings in the countryside.

(2) P/13/0273/CU - THE WHITELEY SURGERY YEW TREE DRIVE WHITELEY

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 6 in favour; 3 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The proposed change of use would have no unacceptable implications for parking provision on the site or residential amenity. Other material considerations are not judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS5 - Transport Strategy and Infrastructure CS17 - High Quality Design.

(3) P/13/0332/TO - 1 THE FARTHINGS TITCHFIELD COMMON

Upon being proposed and seconded, the officer recommendation to:-

- (a) grant consent for application (A), to shorten lateral branches to northeast of crown to provide 3 metres clearance from dwelling and remove small diameter <50 mm branches fouling overhead telephone lines; and
- (b) refuse consent for application (B), crown reduction by 3 metres

was voted on and CARRIED.
(Voting: 9 in favour; 0 against)

RESOLVED that:-

- (a) CONSENT be GRANTED to shorten lateral branches to northeast of crown of the oak tree (covered by TPO 501) to provide 3 metres clearance from dwelling and remove small diameter <50 mm branches fouling overhead telephone lines; and
- (b) CONSENT be REFUSED for a crown reduction by 3 metres.

Reasons for the decision: It is not considered that the extent of the proposed pruning is necessary. Reducing the crown by 3 metres is refused because it is deemed unnecessary and poor arboricultural practice. There are insufficient arboricultural grounds to justify such significant pruning, which would be harmful to the tree's appearance and condition and therefore the public amenity value of the oak. The works for shortening of the lateral branches on the north east of the crown of the oak tree are however acceptable in arboricultural terms

Policies: Fareham Borough Local Plan Review: DG4 - Site Characteristics

(4) P/13/0393/FP - 6 LYNDAL ROAD PARK GATE

Upon being proposed and seconded, the officer recommendation to grant planning permission was voted on and CARRIED.
(Voting: 9 in favour; 0 against).

RESOLVED that PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The development is not likely to result in unacceptable impacts upon key planning issues (such as on the street scene or character of the area, or upon the amenities of neighbouring properties, or on the local highway network), other material considerations being judged not to have sufficient weight or direction to justify a refusal of the application, and, where applicable, conditions having been applied in order to satisfy these matters. Further to Section 38(6) of the Planning and Compulsory Purchase Act 2004, planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design. Approved SPG/SPD: EXTDG - Extension Design Guide (1993). RCCPS - Residential Car and Cycle Parking Standards Supplementary Planning Document.

(5) P/13/0403/TO - 41 SANDRINGHAM ROAD FAREHAM

Upon being proposed and seconded, the officer recommendation to refuse consent was voted on and CARRIED
(Voting: 8 for refusal; 0 against refusal; 1 abstention)

RESOLVED that consent be REFUSED.

Reason for the decision: Insufficient arboricultural evidence has been provided to support felling of the tree. The reasons given for felling the tree are not considered sufficient to outweigh the tree's public amenity value.

Policies: Fareham Borough Local Plan Review: DG4 - Site Characteristics.

(6) P/13/0413/TO - 16 ST PAULS ROAD SARISBURY GREEN

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to refuse consent was voted on and CARRIED.
(Voting: 9 for refusal; 0 against refusal)

RESOLVED that consent be REFUSED.

Reason for the decision: Insufficient arboricultural evidence has been provided to support the felling of the tree. It is not considered that the reasons given for felling the tree outweigh the tree's public amenity value.

Policies: Fareham Borough Local Plan Review: DG4 - Site Characteristics

(7) ENF/10/0192 - LAND TO THE REAR OF 18 HISPANO AVENUE WHITELEY

Upon being proposed and seconded the officer recommendation that the Solicitor to the Council be authorised to issue a Planning Enforcement Notice under the provisions of the Town and Country Planning Act 1990, in respect of the breach of planning control consisting of the change of use of the land from landscaping area to garden land, was voted on and CARRIED.
(Voting: 9 in favour; 0 against)

RESOLVED that:-

- (i) the Solicitor to the Council be authorised to issue a Planning Enforcement Notice under the provisions of the Town and Country Planning Act 1990, in respect of the breach of planning control consisting of the change of use of the land from landscaping area to

garden land and the culverting of the original ditch with associated backfilling of earth; and

- (ii) the time for compliance be three months.

Reason for the decision:

- (i) It appears to the Council that the above breach of planning control has occurred within the last ten years;
- (ii) The culvert increases the risk of flooding (having been undertaken to facilitate the use of the land as garden land) in that:- The culvert will be difficult to maintain in the long term and is likely to become partially blocked with leaves and autumn debris due to the nature of the surrounding land and gardens. The culvert itself is poorly constructed and currently sits several inches above the level of the ditch. This prohibits flow except when high volumes flow within the channel. The reduced flow capacity compared to the original ditch is likely to increase the risk of flooding with blockages further increasing the risk. Accordingly the development is contrary to Policy CS15 of the Adopted Fareham Borough Core Strategy (2011) (Avoiding unacceptable levels of flood risk);
- (iii) One of the fundamental design approaches implemented in the Whiteley Development was incorporating new development within existing landscaped areas. The retained trees, hedgerows and landscaping contribute greatly to the character of the development and the visual amenity of the area. The land enclosed forms part of one of those retained areas of landscaping. The loss of part of this area is harmful to the character of the area and if repeated elsewhere would cause further harm to the character and appearance of the area. The enclosure of this land into the garden of 18 Hispano Avenue is contrary to policy CS17 of the Fareham Borough Core Strategy and Policy DG4 of the Fareham Borough Local Plan Review which seek to retain landscaping. Fareham Borough Council does not consider that planning permission should be given, because planning conditions could not overcome these objections.

(8) P/13/0342/CU - 168 WEST STREET FAREHAM

The Committee was referred to the Update Report which provided the following information:- *Comments of the Director of Regulatory and Democratic Services (Environmental Health)- No objection, however there is some concern that a more odorous restaurant business may operate from the premises in the future. Officers are mindful however that similar nearby uses are not restricted in any way.*

Upon being proposed and seconded the officer recommendation to grant planning permission for a change of use, subject to a condition restricting no cooking processes for the sale of food on the premises shall be undertaken on the premises other than the baking of cakes and pastries without the further consent of the local planning authority, was voted on and CARRIED.
(Voting: 9 in favour; 0 against).

RESOLVED that, subject to a condition restricting no cooking processes for the sale of food on the premises shall be undertaken on the premises other than the baking of cakes and pastries without the further consent of the local planning authority, PLANNING PERMISSION for a change of use be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers, highway safety or the vitality and viability of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design. CS5 -Transport Strategy and Infrastructure. Fareham Borough Local Plan Review - S12 - Hot Food Shops.

(9) P/13/0359/FP - 80 FAIRFIELD AVENUE FAREHAM

Upon being proposed and seconded the officer recommendation to grant planning permission subject to:-

- (i) the applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council, to ensure the annexe is not sold or let as a separate dwelling or used for any commercial purpose, by 31 July 2013; and
- (ii) the conditions in the report

was voted on and CARRIED.
(Voting: 9 in favour; 0 against).

RESOLVED that subject to:-

- (i) the applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to ensure the annexe is not sold or let as a separate dwelling or used for any commercial purpose, by 31 July 2013; and
- (ii) the conditions in the report

PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers, highway safety or the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in

accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design; CS5 - Transport Strategy and Infrastructure. Fareham Borough Local Plan Review: H9 - Annexes for Dependant Relatives.

**(10) P/13/0400/FR - LAND ADJACENT TO 128 PAXTON ROAD
FAREHAM**

Upon being proposed and seconded, the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies of the Development Plan as set out below. The proposal is not considered likely to result in any significant impact on the amenity of adjoining occupiers, the character of the area, or highway safety. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS2 - Housing Provision; CS5 - Transport Strategy and Infrastructure; CS6 - The Development Strategy; CS7 - Development in Fareham; CS15 - Sustainable Development and Climate Change; CS16 - Natural Resources and Renewable Energy; CS17 - High Quality Design; CS20 - Infrastructure and Development Contributions. Fareham Borough Local Plan Review: DG4 - Site Characteristics.

(11) P/13/0351/FP - NORTHEND HOUSE LONGS LANE FAREHAM

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies and proposals of the Development Plan as set out below, the development is not likely to result in unacceptable impacts upon key planning issues (such as on the street scene or character of the area, or upon the amenities of neighbouring properties, or on the local highway network), other

material considerations being judged not to have sufficient weight or direction to justify a refusal of the application, and, where applicable, conditions having been applied in order to satisfy these matters. Further to Section 38(6) of the Planning and Compulsory Purchase Act 2004, planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS5 - Transport Strategy and Infrastructure;; CS17 - High Quality Design.

(12) P/13/0358/VC - 18 HAVEN CRESCENT FAREHAM

The Committee received the deputation referred to in minute 5 above.

The Committee was referred to the Update Report which provided the following information:- *Officers have further considered the details of the submitted application and have found the proposed window restrictor would, by virtue of it being able to be unlocked and detached, be ineffective in securing the permanent condition of the roof light. A revised recommendation is given in full below including a suggested condition requiring details of an alternative window restrictor to be submitted within two weeks.*

PERMISSION: rooflight obscure glazed at all times; within two weeks of decision notice details of alternative restrictor to be fitted to roof light submitted in writing to LPA; window restrictor fitted within two weeks of approval of details; reimpose all other relevant conditions from P/11/0237/VC so far as they are still capable of taking effect (obscure glaze and fix shut dormer window in SE elevation, remove Permitted Development rights re first floor windows in NW and/or SE elevations of extensions).

A motion was proposed and seconded to refuse the application for the variation of condition 3 of planning permission P/11/0237/VC. The motion was voted on and CARRIED.

(Voting: 9 for refusal; 0 against refusal).

RESOLVED that, the application for the variation of condition 3 of planning permission P/11/0237/VC be REFUSED.

Reasons for the decision: The ability to open the roof light, were it openable to the extent specified in the application, would give rise to the overlooking of neighbouring property (7 Old Street) harmful to the privacy of the occupants.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design.

(13) P/13/0369/FP - 4 CLIFF ROAD FAREHAM

The Committee received the deputation referred to in minute 5 above.

The Committee was referred to the Update Report which provided the following information:- *Second to last paragraph from bottom of page 72 should read 'The nursing home has three ground floor and three first floor windows*

A motion was proposed and seconded that the application be determined as follows:-

(i) planning permission be granted for the proposed development to the main dwelling i.e. single storey rear extension; front porch; new front gable at first floor level and front first floor balcony on the western side of the dwelling; and

(ii) planning permission be refused for the proposed garage extensions i.e. front extension to one half of the existing garage incorporating a new pitched roof; a pitched roof over the remaining double garage and a new roof with a ridge running east to west to link the garage to the main dwelling.

The motion was voted on and CARRIED.
(Voting: 9 in favour; 0 against).

RESOLVED that:-

(i) planning permission be granted for (A) Proposed extensions and alterations to include front balcony, porch and single storey extension to rear and change front fenestration with tile hanging and gable; and

(ii) planning permission be refused for (B) Garage extensions, change garage roof to pitched roof, build link porch between garage and house.

Reasons for the decision: The proposed development to the main dwelling (A) is considered acceptable taking into account the policies of the Local Plan as set out below. However, it is considered that the proposed works (B) by virtue of its size, height, design and proximity to the eastern boundary the garage extensions, link to the dwelling and pitched roof would result in an overbearing and unneighbourly form of development unacceptably reducing the level of outlook from and light available to the neighbouring property to the east (Solent Cliffs Nursing Home, 2 Cliff Road) to the detriment of the amenities of occupiers of that property.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design.

(14) P/13/0390/FP - 30 CORFE CLOSE FAREHAM

The Committee received the deputations referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission was voted on and CARRIED.
(Voting: 9 in favour; 0 against).

RESOLVED that PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies of the Local Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers and the character of the area. There are no other material considerations that are

judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted.

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design.

(15) P/13/0396/FP - 10 DOWN END ROAD FAREHAM

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the condition in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against).

RESOLVED that, subject to the condition in the report, PLANNING PERMISSION be granted.

Reasons for the decision: The development is acceptable taking into account the policies of the Local Plan as set out below. The proposal is not considered likely to result in an impact on the amenity of adjoining occupiers and the character of the area. There are no other material considerations that are judged to have sufficient weight to justify a refusal of the application, and where applicable conditions have been applied in order to satisfy these matters. The scheme is therefore judged to be in accordance with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and thus planning permission should therefore be granted

Policies: Approved Fareham Borough Core Strategy: CS17 - High Quality Design.

(16) PLANNING APPEALS

The Committee noted the information in the report.

(17) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda items.

7. REVIEW OF LOCAL REQUIREMENTS

The Committee considered a report by the Director of Planning and Environment which informed members of the recent review of "Local Requirements" and invited comments on the proposed changes prior to consultation.

Members were referred to Appendix B to the report, which showed Fareham Borough Council's current list of Local Requirements with the proposed

changes highlighted. It was noted that an eight week period of public consultation will be carried out on the revised list, commencing shortly. A further report detailing the comments received and any further recommended changes will be reported to the Committee at its meeting on 11 September 2013.

A motion was proposed and seconded that the Committee agree that public consultation be undertaken on the proposed changes to Fareham Borough Council's list of Local Requirements, shown in Appendix B. The motion was CARRIED.

(Voting : 9 for; 0 against).

RESOLVED that the proposed changes to Fareham Borough Council's Local Requirements, shown in Appendix B to the report, be approved for public consultation.

8. TREE PRESERVATION ORDERS

The Committee considered confirmation of the following Tree Preservation Order which had been made by officers under delegated powers and to which no formal objections had been received.

(1) Fareham Tree Preservation Order No 658 - Land fronting River Hamble, Crableck Lane, Sarisbury

Order made on 26 April 2013 covering 2No. individual oaks, one group (G1 – 1No. larch and 19No. oak) and 2 woodlands (W1 and W2 both consisting of oak).

RESOLVED that:-

- (i) Fareham Tree Preservation Order No.658 be confirmed as made and served; and
- (ii) Fareham Tree Preservation Order No.195 be revoked, as all the trees in the older Order have, where appropriate, been included in the new Order.

(The meeting started at 2.30pm
and ended at 5.00pm).

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FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 11 July 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Miss T G Harper (Chairman)

Mrs S Pankhurst (Vice-Chairman)

Councillors: J V Bryant, G Fazackarley, M J Ford, JP, D J Norris and
D C S Swanbrow

Also Present: Councillor L Keeble, Executive Member for Streetscene (items
6&8)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the meeting of the Streetscene Policy Development and Review Panel held on 16 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. STREETSCENE POLICY AND DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME

The Panel considered a report by the Director of Streetscene which reviewed the Work Programme for 2013/14. Members attention were drawn to item two of the report, revisions to the work programme, which highlighted the changes agreed at the previous meeting and proposed a change of date for the October meeting from 31 October 2013 to 24 October 2013.

At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.

It was AGREED that:-

(a) the proposed change of date be submitted to Council for approval; and

(b) the proposed work programme for 2013/14, as set out in Appendix A of the report, be endorsed.

7. REVIEW OF CORPORATE CLEANING CONTRACT

The Panel considered a report by the Director of Streetscene which gave an update on the performance of the Corporate Cleaning Contract that was awarded to Fountains Environmental Limited (now OCS) on 10 January 2011.

Members noted that the complaints regarding the Corporate Cleaning have decreased since last year, and were reassured that the Council is working

closely with the contractors to ensure that the terms and conditions of the contract are met.

It was AGREED that the content of the report be noted.

8. STREET CLEANSING SERVICES

The Panel considered a report by the Director of Streetscene on the Council's Street Cleansing Service.

The report gave an update of the Street Cleansing Service over the year, and highlighted challenges for the future.

It was AGREED that:-

(a) the Operations Manager and his team were thanked for their hard work and efforts on keeping the Borough well maintained; and

(b) the content of the report be noted.

9. FEASIBILITY OF KERBSIDE FOOD AND VEGETABLE WASTE COLLECTION SERVICE

Following a motion presented to Council on 24 April 2013, the Panel considered a report by the Director of Streetscene which investigated the feasibility of introducing a kerbside domestic food and vegetable waste collection service in the Borough.

The report was presented by the Director of Streetscene who took questions from members after each option in the report.

At the invitation of the Chairman, Councillor Keeble addressed the Panel on this item.

At the invitation of the Chairman, Councillor Norris addressed the Panel on this item, and thanked the Streetscene team for their efforts in looking into the feasibility of this service.

The Panel AGREED that a kerbside food and vegetable waste collection service should not be introduced at this time due to the significant capital and revenue costs that would be incurred; the detrimental effect on the environment; little evidence of resident demand and the low take-up rates in other authorities.

(The meeting started at 6.00 pm
and ended at 7.05 pm).

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FAREHAM

BOROUGH COUNCIL

Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

Date: Thursday, 27 June 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

T G Knight (Chairman)

L Keeble (Vice-Chairman)

Councillors: J M Englefield, Miss T G Harper, P W Whittle, JP and
K D Evans (deputising for D L Steadman)

**Also
Present:**



1. APOLOGIES

Apologies for absence were received from Councillors P Davies and D Steadman.

2. MINUTES

RESOLVED that the minutes of the meeting of the Audit and Governance Committee held on 11 March 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed to the meeting, Kate Handy and Catherine Morganti from Ernst and Young, and Councillor Whittle who has re-joined the Committee.

The Chairman also thanked the Director of Finance and Resources for the information that was provided to members from Ernst & Young, which gave members some useful background information.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

In accordance with the Standing Orders and the Council's code of Conduct, Councillor Whittle declared a non-pecuniary interest for minute 6 - Benefits Anti-Fraud Policy and minute 10 – Counter Fraud Investigation Progress Report as he is a Justice of Peace for the South East Magistrates.

5. DEPUTATIONS

There were no deputations made at this meeting.

MATTERS SUBMITTED FOR CONFIRMATION

6. BENEFITS ANTI-FRAUD POLICY

The Committee considered a report by the Director of Finance and Resources on the Benefits anti-fraud policy. It was explained to the Committee that a review of the policy was required due to amendments to the existing sanctions that can be imposed on Housing Benefit claims and the fundamental legislative changes that are effective from 1 April 2013 to enable the investigation of fraudulent Council Tax Support claims.

Councillor Whittle declared a Non-Pecuniary Interest when he addressed the Committee on this item, as he is a Justice of the Peace for the South East Magistrates.

RESOLVED that the Committee recommends to Council that the Benefits Anti-Fraud Policy, as set out in Appendix A of the report, is approved and adopted.

7. FINANCIAL REGULATIONS UPDATES

The Committee considered a report by the Director of Finance and Resources on the latest Financial Regulations Updates. Three more regulations have been reviewed these were: Regulation 14 – Other Assets, Regulation 10 – Risk Management and Regulation 11 – Audit Arrangements.

RESOLVED that the Committee recommends to Council that the proposed changes set out in the report be approved.

DECISIONS UNDER DELEGATED POWERS

8. EXTERNAL AUDIT PLAN 2012/13

The Committee considered a report by the Director of Finance and Resources on the Audit Plan from the Council's external auditors, Ernst & Young LLP.

At the Invitation of the Chairman, Kate Handy from Ernst & Young addressed the Committee on this item and took questions from members.

RESOLVED that the Committee approve the Audit Plan, attached as Appendix A to the report.

9. COUNTER FRAUD INVESTIGATION PROGRESS REPORT

The Committee considered a report by the Director of Finance and Resources which summarised the number and type of investigations that have been carried out into suspected cases of fraud during October 2012 to March 2013. The Committee was informed that the report has modified so that it can now be an open public report rather than a confidential report which it has been previously.

Councillor Whittle declared a Non-Pecuniary Interest when he addressed the Committee on this item, as he is a Justice of the Peace for the South East Magistrates.

RESOLVED that the content of the report be noted.

10. QUARTERLY INTERNAL AUDIT REPORT

The Committee considered a report by the Director of Finance and Resources on the quarterly internal audit which provided information that had arisen from the latest internal audit work and gave an update on the completion of the remaining audits from previous plans and the new audits planned for 2012/13.

At the invitation of the Chairman, Ben Deeley from Deloitte addressed the Committee on this item and took questions from members.

The Committee expressed concern over the section of the report relating to the audit of Ferneham Hall, in particular the findings that little progress had been made on the recommendations from the previous audit. The Director of Finance and Resources informed the Committee that a full audit of Ferneham Hall is due to take place later in the year.

RESOLVED that: -

- (a) the Committee requested a report on the Ferneham Hall audit be brought back to the Committee in November and that an appropriate management representative attends for that item; and
- (b) the Committee noted the progress of the Contractor Internal Audit Plan, as set out in Appendix A to the report.

11. HEAD OF AUDITS ANNUAL REPORT

The Committee considered a report by the Director of Finance and Resources on the Head of Audit's Annual Report. The report set out the Internal Audit coverage, findings and performance for 2012/13, and gave an overall assurance opinion on the adequacy and effectiveness of the Council's internal control environment.

RESOLVED that the content of the report was noted as a source of evidence for the 2012/13 Annual Governance Statement.

12. COUNTER FRAUD STRATEGY PROGRESS REPORT

The Committee considered a report by the Director of Finance and Resources on the Counter Fraud Strategy Progress report. The report updated the Committee on Counter Fraud Strategy work carried out in the last 6 months.

RESOLVED that Committee noted the progress made to date as part of the Counter Fraud Strategy.

13. AUDIT AND GOVERNANCE COMMITTEE WORK PROGRAMME

The Committee considered a report by the Director of Finance and Resources on the Committee's Work Programme.

RESOLVED that the Committee noted and approved the Work Programme for 2013/14, as set out in Appendix A of the report.

(The meeting started at 6.00 pm
and ended at 7.27 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 9 July 2013

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton,
M J Ford, JP, T J Howard, L Keeble, Mrs K Mandry, D J Norris
and R H Price, JP



1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor D M Whittingham.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 28 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's Announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

DECISIONS UNDER DELEGATED POWERS

6. ACTUAL REVENUE EXPENDITURE 2012/13

The Committee considered a report by the Director of Finance and Resources on the Committee's Actual Revenue Expenditure for 2012/13.

RESOLVED that the report be noted.

7. ANNUAL TAXI VEHICLE RENEWALS

The Committee considered a report by the Director of Regulatory and Democratic Services on the annual renewal of hackney carriage vehicle licences.

RESOLVED that:-

- (a) the content of the report and the work involved with the annual Hackney Carriage and Private Hire Vehicle Renewals be noted; and
- (b) the Committee's thanks be conveyed to the Assistant Licensing and Regulatory Support Officer and the Licensing Enforcement and Regulatory Support Manager for their work in connection with the annual renewal of hackney carriage vehicle licences.

8. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME 2013/14

The Committee considered a report by the Director of Regulatory and Democratic Services on the Committee's work programme for 2013/14.

RESOLVED that:-

- (a) the work programme for 2013/14, as shown in Appendix A to the report, be confirmed;
- (b) the progress on actions since the last meeting of the Committee, as shown in Appendix B to the report, be noted; and
- (c) the officers be requested to look into the possibility of using the next meeting date, 17 September 2013, for an in-house licensing training session.

(The meeting started at 6.00 pm
and ended at 6.40 pm).

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